

South Roanoke Baptist Association Driver Information Form

*****This form must be read and completed by all drivers*****

It is recommended that the church have more than one registered driver in case of an emergency or illness.

The outreach trailer must be returned by the date and time agreed upon by the church and the South Roanoke Baptist Association (SRBA). Returning the trailer later than the set date and time may hinder the ministry of another church. A fee may be assessed when the trailer is returned later than the set date and time.

If the trailer registration card is needed, you will find it in the notebook.

Towing Trailer:

- Connect lights/check lights
- Attach chains to bumper
- Raise support to highest closed position
- The person towing the trailer must be capable of towing with a required 2 and 5/16 ball. (One is included in the trailer if needed)

Parking Trailer:

- Detach chains from bumper
- Disconnect lights
- Lower support to hold up trailer tongue
- Insert ball hitch lock (appropriate size towing ball in trailer)
- Lock chains together
- Verify key location
- Lock all doors

Packing Trailer:

- Everything is clearly labeled, please store items correctly
- Use tie-down straps provided for securing items in trailer

Church _____

Date Reserved _____

Print Name on Driver's NCDL _____

NCDL Number _____ NCDL Expiration Date _____

Name of Insurance Company _____

Policy Number _____ Effective Date _____ Expiration Date _____

Your signature indicates that the information given is true and accurate. Your signature also indicates that you agree to the following (place check mark in blank):

_____ I will provide proof of vehicle insurance and a valid driver's license.

_____ I will return the outreach trailer by the deadline.

_____ I will contact South Roanoke Baptist Association in the case of a problem or delay.

_____ I have read and understand the driver information on this form.

_____ I will be sure that the Trailer Contents Check List is completed and signed.

_____ I will be sure all doors on the trailer AND the hitch are locked.

Signature of Driver _____ Date _____

Driver's Phone Number _____